

## **9. Jobsite Inspections**

Jobsite inspections will be conducted once a day by the Jobsite Field Team Leader. Inspections by the Corporate Safety Officer or his/her designee will take place formally at least twice a month. All inspections will be documented (use photos where possible), recorded and filed. The purpose of the inspections will be to identify hazards that may exist on jobsites at the time of the visits and to ensure regulatory compliance. The inspection form will identify who is conducting the inspection, what unsafe conditions or unsafe work practices were observed as well as identify the positive working conditions and safe work practices underway during the visit.

### **Correcting Unsafe Conditions and Unsafe Work Practices**

Identification of unsafe conditions and unsafe work practices is critical to the overall success of our company HS&E culture. Even more essential is the actual correction of such conditions and practices. In an ongoing effort to ensure that all identified unsafe conditions and work practices are properly and adequately corrected, Geocomp/GeoTesting will adhere to the following:

1. Any and all company employees are empowered to report hazards and unsafe practices. This reporting will not result in any adverse action taken against the employee. In fact, Geocomp/GeoTesting encourages its employees to notify the appropriate persons to insure the identification and the elimination of hazards and unsafe acts on the job.
2. Any unsafe condition or work practice identified through the inspection process, as a result of an accident investigation or an employee report will be reported to the Field Team Leader or site Safety Representative.
3. The identification of the presence of an imminent hazard will require the specific task be immediately stopped and the removal of all potentially affected employees from the hazardous area/conditions. Upon determination of the appropriate corrective action(s), the necessary precautions and safeguards will be taken to control the exposure. No Geocomp/GeoTesting employee will be allowed to reenter the work site until the identified imminent hazard has been adequately addressed and they are properly protected.
4. All documented unsafe conditions and/or work practices will be evaluated by the Project Manager and/or site Safety personnel (with input from the Corporate Safety officer as required) to determine severity and set a priority for corrective action.
5. "Corrective Action List" will be compiled listing all reported unsafe conditions and unsafe work practices providing realistic dates for hazard elimination and in the mean time what is being done to protect potentially affected employees.
6. The Project Manager is responsible for ensuring the completion of the Corrective Action Plan.